



## Donation/Sponsorship Request Process

For those inquiring about a charitable donation from Fred's Energy, please read the following information about our Donation/Sponsorship Request process. Because of the large volume of requests we receive each day, a process was established to determine which donations or sponsorships would benefit our local communities most.

We attempt to fulfill as many requests as possible, but cannot guarantee that every donation request will be met. The information you provide will help us to identify programs, causes, or events that have the biggest impact within our local communities.

*Please note:*

- We are proud to be a supporter of community-based events, teams, and activities and priority is given to those programs, organizations and events that benefit multiple members within our local communities.
- Qualified 501(C)3 charitable organizations and non-profit educational institutions also receive priority.
- All donation requests must be submitted **at least** one month prior to event or date needed.
- Please complete and submit the Donation/Sponsorship Application on page 2 by e-mail to: **info@callfreds.com** or mail a hard copy to our main office: **Fred's Energy**  
**328 Main Street**  
**Derby, VT 05829-9743**
- In an effort to fulfill as many requests as possible, Fred's Energy will consider only one request per organization each year.
- Incomplete applications will not be processed.
- Donation requests are forwarded to a Donation Selection Committee for review. Due to our daily operations of servicing customers first, this donation request process takes approximately 30 to 60 days from the time that all necessary paperwork is submitted.
- Because of the high volume of requests received, we ask that telephone or email inquiries regarding the status of your request, not be made – only approved applicants will be informed once a decision has been reached.

*Please proceed to application on page 2.*



# Donation/Sponsorship Application

PLEASE PRINT AND COMPLETE ALL INFORMATION

Today's Date: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Name of Contact: \_\_\_\_\_ Title or Position: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

How long has this organization been in operation? \_\_\_\_\_

Tax ID# (or provide a copy of the organization's 501(C)3 designation letter): \_\_\_\_\_

Description of event or program associated with donation, or purpose of request: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Event Date: \_\_\_\_\_ Event Location: \_\_\_\_\_

Dollar amount or description of product being requested: \_\_\_\_\_

The funds being sought are to be used for: (specific items being purchased, etc.) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Approximately how many community members will benefit from this? \_\_\_\_\_

Has your organization been considered for a Fred's Energy donation/sponsorship request in the past? \_\_\_\_\_

Please save this pdf to your computer and complete the information required. Then email application along with any other information you deem relevant to:

**info@callfreds.com**

Or mail a hard copy to our main office:

**Fred's Energy, 328 Main Street, Derby, VT 05829-9743**

*Note: submitted materials will not be returned. Donation requests are forwarded to a Donation Selection Committee for review. Due to our daily operations of servicing our customers first, this donation request process takes approximately 30 to 60 days from the time that all necessary paperwork has been submitted. Please do not call or email us for status updates on your request. Applicants will be informed if their request has been awarded once a decision has been reached.*

**Thank You!**

